

Annex II

Goals and key activities of the elements of the Requesting Party Activities (hereinafter referred to as "RPA"), reporting and reviews, Composition of the Board

A. Goals and key activities of the RPA

1. National Programme Element (hereinafter referred to as "NPE")

The goal of the NPE element is to provide a means for the country to address those aspects of space development that are not covered by the Agency's optional programmes, leading to a holistic space policy and space investment.

As the NPE implementation is through the Agency, it must follow the Agency's procurement rules and cannot be used to fund infrastructure developments/ procurements.

The key aspects that may be selected by the country to make up NPE could be, for example:

- Low Technology Readiness Level (hereinafter referred to as "TRL") technology readiness preparatory activities (e.g. TRL 1-3);
- Flight opportunities: in particular in cooperation with other national programmes;
- Space related training courses for industry (e.g. soldering, inspections etc.);
- Space science payload funding (e.g. to contribute payloads to the Agency's science missions);
- Space science activities (e.g. using the Agency's science mission data or the Space Situational Awareness Programme observation campaigns);
- National satellite/ small satellites CubeSat programmes;
- Education: Building university courses to answer to national space industry needs;
- Education: High School initiatives to encourage pursuing a carrier in space (e.g. CanSat activities);
- Support Activities e.g. support functions to the Slovenian delegation. For example, provision of an independent expert (non ESA-staff) contracted by the Agency who can support the Slovenian delegation and Slovenian industry in all matters related to ESA, in particular ESA procurement and building up of industrial capacity in the field of space activities;
- National Trainee funding;
- Secondments.

2. Industrial Incentive Scheme Element (hereinafter referred to as "IIS")

The IIS Element has three key goals:

- 1) To build competences and capabilities centred on product development that can help to ensure sustainable industrial return in the Agency's optional programmes to which Slovenia subscribes.
- 2) To build competences and capabilities centred on product development to suitably prepare the national industry for future inclusion in the Agency's optional programmes to which the country intends to subscribe within 5 years.
- 3) To build and demonstrate competences and capabilities leading to a sustainable long-term business case in the Space commercial market.

The key aspects that may be selected to make up the IIS Element could be, for example:

- Preparatory Activities e.g. market surveys, requirement definitions and demonstrators (TRL 1-3);
- Research and Development (Technology Demonstrations to enter the Agency programmes, (TRL 3-6);
- Industrial Process Development and qualification/ certification which give competitive advantage and are specific to space and relevant to the Agency optional programmes;
- Downstream applications (entry into customers supply chain, TRL 5-8).

B. Reporting and annual reviews

1. Quarterly reporting

A quarterly report shall be prepared and distributed to the co-chairs and shall cover:

- Financial situation of the programme;
- List of approved activities and their status;
- High level assessment of the performance;
- Key events or issues arising in the last 3 months.

2. Annual Review

An annual review shall be held each year and shall be attended by the RPA Board and up to three advisors per co-chair and an assistant to the secretary. Further attendees are subject to approval of both Co-chairs.

The annual review shall cover:

- The financial situation;
- The status of each approved activity;
- The planning for the year ahead (calls, events, trainings etc.);
- Discussion and agreement on the programmatic aspects of any open calls and their timing;
- Discussion and agreement on any pre-planned Top Down activities and their timing;
- A review of the performance of Slovenia against the metrics listed in the Council Resolution on industrial policy measures to achieve a successful integration of European states in the frame of the Agency adopted by the Council on 13 December 2018 (ESA/C/R/CCLXXVII/Res.1 (final)).

C. Composition of the Board

The Board established in Annex I of present Agreement shall be composed of the following members:

- the Slovenia Co-Chair;
- the Agency Co-Chair;
- the Agency Secretary; and
- the Agency Programme Manager.

The Board members shall be nominated by the Parties through an exchange of letters upon the entry into force of the Agreement.