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Higher Education Institution**DIPLOMA SUPPLEMENT**

This Diploma Supplement model was developed by the European Commission, the Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

**1 Information identifying the holder of the qualification**

- 1.1 Family name:
- 1.2 Given name:
- 1.3 Date of birth:
- 1.4 Student identification number or code:
- 1.5 Date of graduation:

**2 Information identifying the qualification**

- 2.1 Name of qualification and title conferred (*in original language*):
- 2.2 Main field(s) of study for the qualification, study programme, options:
- 2.3 Name of awarding institution (*in original language*):
- 2.4 Legal status of awarding institution:
- 2.5 Language(s) of instruction/examination:

**3 Information on the level of the qualification**

- 3.1 Level of qualification:
- 3.2 Official length of study programme:
- 3.3 Access requirements:

**4. Information on the contents and results gained**

- 4.1 Mode of study:
- 4.2 Study programme requirements:
- 4.3 Study programme details and the individual grades/credits obtained:
- 4.4 Grading scheme:
- 4.5 Overall classification of the qualification (*in original language*):

**5 Information on the function of the qualification**

- 5.1 Access to further study:
- 5.2 Professional status:

**6 Additional information**

- 6.1 Additional information:
- 6.2 Further information sources:

**7 Certification of the supplement**

- 7.1 Date:
- 7.2 Signature:
- 7.3 Official capacity:
- 7.4 Official stamp or seal:

## 8 Information on the higher education system in the Republic of Slovenia

Higher education in Slovenia is regulated by the Higher Education Act (*Uradni list RS*, No. 32/12 – official consolidated text).

### *Higher Education Institutions*

Courses of study are provided by public and private universities and their members – faculties, art academies and professional colleges. Private faculties and art academies as well as public and private professional colleges may also be organised as independent higher education institutions. Universities, faculties and art academies may provide all types of study programmes, while professional colleges may provide, as a rule, the first-cycle professional study programmes, but also the second-cycle programmes when meeting certain special requirements.

### *Pre-reform study programmes*

According to the regulation in force prior to the Act Amending Higher Education Act (*Uradni list RS*, No. 63/04), the higher education system offered two types of undergraduate study programmes: *academic study programmes* (4 to 6 years) and *professional study programmes* (3 to 4 years). The postgraduate study programmes in place prior to the reform were as follows: *specialisation study programmes* (1 to 2 years), *master of science or arts study programmes* (2 years) and *doctoral study programmes* (4 years after completion of an academic study programme or 2 years after completion of a master study programme). *The European Credit Transfer and Accumulation System* (ECTS) has been compulsory since 2002. Studies are organised on a full- or part-time basis.

### *Access requirements*

Access to academic study programmes is still open to holders of a *matura* certificate, a *final examination* certificate, obtained prior to 1 June 1995, or a *vocational matura* certificate, obtained during or after the 2001/02 academic year plus an *additional examination* in one of the general *matura* subjects. Access to higher professional study programmes is open to holders of the *matura* certificate, the *vocational matura* certificate or the *final examination* certificate of the four-year higher secondary or equivalent programme. Access to specialisation study programmes is open to holders of a *diploma obtained in an academic or higher professional study programme*. Access to master's study programmes is open to holders of the *diploma obtained in academic study programme*, exceptionally and subject to certain additional requirements also to holders of the *higher professional diploma*. Access to doctoral studies is open to holders of the *diploma in academic study programmes or to holders of the master's study programme diploma*.

*Transfer*. Transfers between the aforementioned study programmes are possible until they run out and when meeting the requirements prescribed by the Criteria for transferring between study programmes and by individual study programmes.

*Qualifications, professional and academic titles*. Graduates shall acquire a *diploma* and a *professional or academic title* determined in accordance with the Professional and Academic Titles Act (*Uradni list RS*, No. 83/03 – official consolidated text). The typical professional title for the graduates of academic study programmes is *univerzitetni diplomirani ...*, while the graduates in technical, teacher training and art studies acquire the title *univerzitetni diplomirani inženir ...*, *professor ...* and *akademski ...*, respectively. Graduates of medicine, dental medicine, pharmacology and veterinary medicine acquire the professional titles *doktor medicine*, *doktor dentalne medicine*, *magister farmacije* and *doktor veterinarske medicine*, respectively. A graduate of higher professional studies acquires the professional title *diplomirani ...* or *diplomirani inženir ...*. Graduates in post-graduate study programmes acquire the professional title *specialist ...* and the academic titles *magister znanosti/umetnosti* and *doktor znanosti*. All professional and academic titles are published in *Uradni list RS*, Nos 22/99, 33/99, 57/99, 10/00, 12/01, 47/02 and 50/05.

### *Post-reform study programmes*

The Act Amending the Higher Education Act (*Uradni list RS*, No. 63/04) and the Act Amending the Higher Education Act (*Uradni list RS*, No. 94/06) represent the legal framework for the introduction of three-cycle higher education, in accordance with the Bologna declaration. The *first cycle* study programmes are *academic* and *professional study programmes*. Their duration is determined by years (three to four years) and credit points (180 to 240 CPs). A total of 60 credit points may be obtained per study year, and one credit point is equivalent to 25 to 30 hours of a student's work; there are between 1500 and 1800 hours per year in total. The *second cycle* study programmes are *master's study programmes* (master's professional degree). They consist of between 60 and 120 credit points and last one or two years. The duration of a master's study programme must be planned

with regard to the duration of the first cycle study programme. The total duration in the same field of study must not exceed five years (3+2, 4+1). The second cycle study programmes also include *single cycle master's study programmes*. They are formed for studying professions regulated by EU directives or the legislation of the Republic of Slovenia. Where not determined differently by EU directives, these programmes are five years in duration and consist of 300 credit points. The *third cycle* is one type of study programme: *doctoral study programmes*. It lasts for three years, and the study requirements consist of 180 credit points, two thirds of which shall be acquired by research. The degrees in all three cycles can be formed as *joint degrees*. Studies are organised on a full- or part-time basis. Higher education institutions may organise and provide *supplementary study programmes* as a form of lifelong learning.

*Access requirements.* The access requirement for academic and single cycle master's study programmes is the *matura* examination, the *final examination* prior to 1 June 1995, or the *vocational matura* examination plus an *additional examination* for one general *matura* subject. The access requirement for higher professional study programmes is the *matura* examination, the *vocational matura* examination or the *final examination* under the four-year secondary school or equivalent programme. The general access requirement for master's study programmes is the completion of a *first cycle study programme*. The specific access requirements are determined by each study programme. Study programmes from corresponding fields of study must be determined, while candidates who have graduated from other fields of studies are required to acquire between 10 and 60 additional bridging credit points, depending on the difference between the fields of study. The general access requirement for doctoral study programmes is the completion of a *second cycle study programme*.

*Transfer.* Transfers between study programmes of the same cycle as well as between short-cycle higher education and first-cycle study programmes are possible when certain requirements are met.

*Qualifications, professional and academic titles.* Graduates are granted the *diploma* and the *professional or academic title* determined in accordance with the Professional and Academic Titles Act (*Uradni list RS*, No. 61/06). The typical professional titles of graduates of first cycle study programmes are *diplomirani ... (UN)* and *diplomirani ... (VS)*. Graduates of the second cycle master's study programme shall acquire the professional title *magister*, while graduates in technical, teacher training and art studies acquire the title *magister inženir ...*, *magister profesor ...* and *magister akademski ...*, respectively. Graduates of medicine, dental medicine, pharmacology and veterinary medicine acquire the professional titles *doktor medicine*, *doktor dentalne medicine*, *magister farmacije* and *doktor veterinarske medicine*, respectively. The completed doctoral study programme results in the diploma and academic title *doktor znanosti*. All professional and academic titles are published in *Uradni list RS*.

Study programmes adopted before the 2004 Act entered into force are gradually running out; the last call for enrolment was published for the 2008/09 academic year; the studies must be completed by no later than at the end of the 2015/16 academic year. Study programmes adopted after the 2004 amendments were introduced gradually; the process was completed by the 2009/10 academic year when exclusively modernised study programmes became available.

Relations between the pre- and post-reform types of study programmes are stipulated by the Act and the Decree on the Introduction and Use of the Standard Classification System of Education and Training (*Uradni list RS*, No. 46/06), as follows:

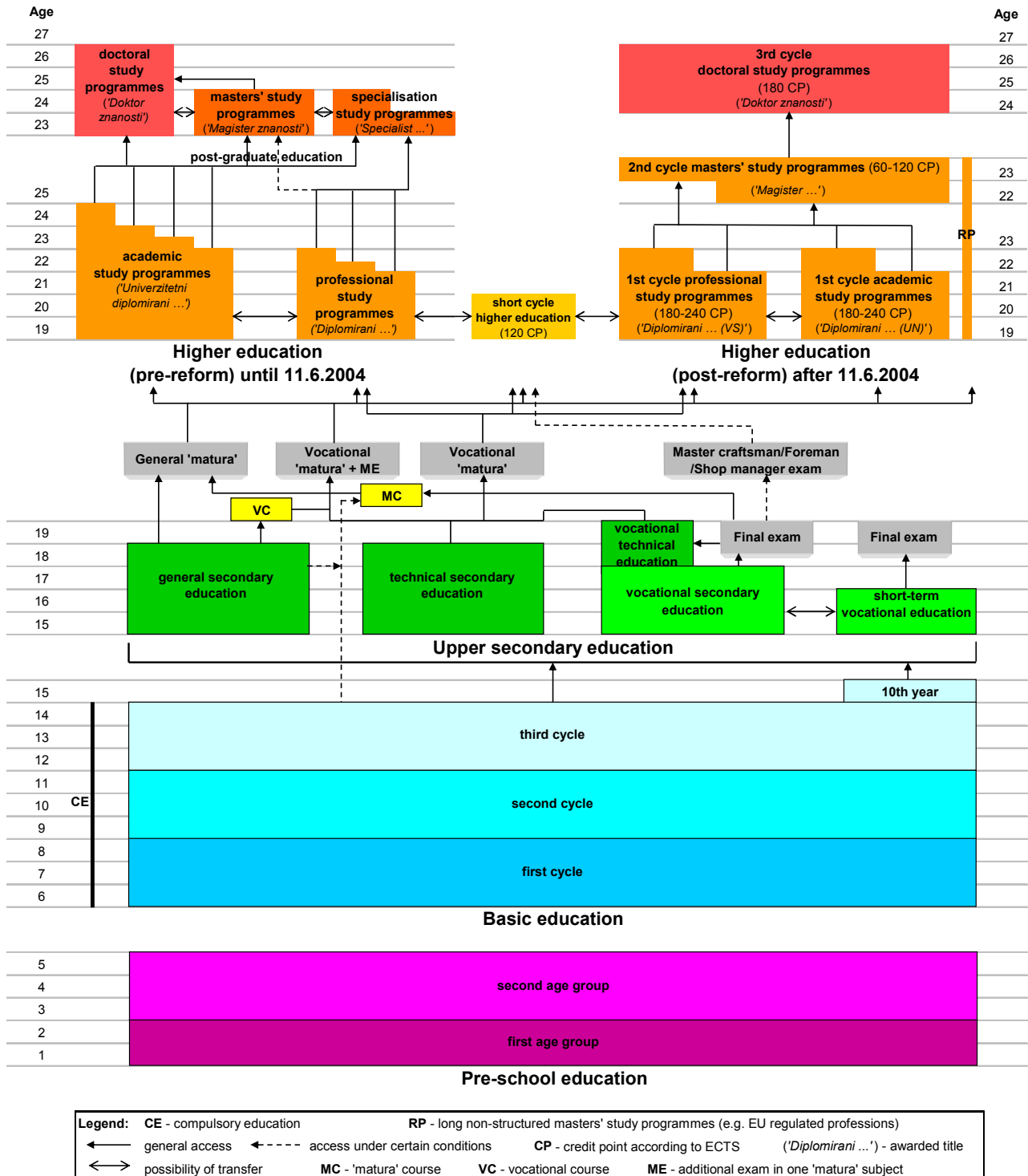
Type of study programme pre-reform	Level	Type of study programme post-reform
Professional study programmes	6/2	Professional study programmes (1 <sup>st</sup> cycle) Academic study programmes (1 <sup>st</sup> cycle)
Specialisation upon completing professional study programmes Academic study programmes	7	Master's study programmes (Master's professional degree, 2 <sup>nd</sup> cycle)
Specialisation upon completion academic study programmes Master's degrees in science/art	8/1	
Doctoral study programmes	8/2	Doctoral study programmes (3 <sup>rd</sup> cycle)

Graduates of study programmes adopted before the reform may continue their studies in the second or third cycle study programmes pursuant to the Act Amending the Higher Education Act (*Uradni list RS*, No. 94/06) and Criteria for transferring between study programmes; the criteria are precisely determined by the study programme.

#### *Quality assurance*

The quality of higher education institutions and study programmes is ensured through accreditation and internal and external evaluation procedures. The accreditation, prolongement of accreditation and external evaluation of higher education institutions and study programmes is the responsibility of the Slovenian Quality Assurance Agency for Higher Education. Higher education institutions are responsible for internal evaluation procedures.

# The Structure of Education in Slovenia



Instructions on the completion:

### **1 Information identifying the holder of the qualification**

Enter the graduate's full name, date of birth as entered in the records referred to in Article 81 of the Higher Education Act, student identification number and date of graduation.

### **2 Information identifying the qualification**

2.1 Enter the name of the document granted and the academic or professional title as well as its abbreviation published in *Uradni list RS* pursuant to the Professional and Academic Titles Act.

2.2 Enter the field of studies and official name of the study programme; if the programme is divided into options or modules, enter them too; include information on the date when the study programme was adopted and the date of accreditation by the Slovenian accreditation institution.

2.3 Enter the official name of the higher education institution issuing the diploma, its abbreviated name and head office address.

2.4 Enter the status of the higher education institution: public, private or private with a concession granted by the state (if this is a study programme with a concession). Indicate the general national educational classification of the awarding institution: university, university member, faculty, art academy or professional college.

2.5 Enter the languages of instruction in which the course was delivered and examined.

### **3 Information on the level of the qualification**

3.1 Enter the type and level of the qualification. For study programmes adopted before 11 June 2004, enter one of the following: professional study programme, academic study programme, specialisation study programme, master of science/art study programme, doctoral study programme.

For study programmes adopted after 11 June 2004, enter one of the following:

- first cycle: professional study programme, academic study programme,
- second cycle: masters study programme, uniform master's study programme,
- third cycle: doctoral study programme.

3.2 Enter the official duration of the study programme in years and credit points. Explain the actual workload, including information on any major sub-components, such as practical training. This can be expressed as percentages (i.e. how much time is devoted to individual important parts of the programme, such as lectures, tutorials, seminars, practical education, exams, seminar papers and the diploma examination) or simply by using the normal description of the length of the course, e.g. one year of full-time study.

3.3 Enter the access requirements and criteria for the selection of candidates in the event of enrolment limitations. If the candidate enrolled on transfer criteria grounds, enter those too.

### **4 Information on the contents and results gained**

4.1 Enter the organisation of the studies: full-time, part-time or distance.

4.2 Describe the main requirements of the study programme. Provide details of the regulations covering progress to a higher year and successfully passing the qualification, e.g. compulsory components, compulsory practical elements, whether all elements have to be passed simultaneously, basic thesis regulations. Provide details of the learning outcomes, skills, competences, stated aims and objectives associated with the qualification.

4.3 Provide a detailed description of the study programme (syllabus, number of hours in each course, credit evaluation etc.), information on the student's exam results and other programme requirements, as well as any other student's achievements (important seminar papers, presentations, products, diploma papers, awards, prizes etc.) and mentors' name, with an indication of the full name and address of the institution where they were acquired if this institution did not award them. Do not enter failing grades. Enter the average grade of the student calculated as the mean value of grades in all completed requirements graded on a scale of 1 to 10. The calculation shall include only recorded grades (one grade per course) and not failing grades nor the grade of the thesis or diploma examination. The latter shall be entered separately. In the event of transfer enrolment or recognition where a grade is not/cannot be applied, include the grades attained at your institution.

4.4 Enter the method of assessment of the student's requirements, present the grading scheme and explain the meaning of each grade (e.g. the average minimum pass mark is 40 %).

4.5 Where appropriate, indicate the overall classification for the final qualification, i.e. Summa Cum Laude, Merit etc.

### **5 Information on the function of the qualification**

5.1 Indicate the types of study programme where the qualification represents the access requirement.

5.2 List typical jobs where the diploma holders are typically employed.

### **6 Additional information**

6.1 Add any relevant information on the study programme not yet entered under any of the headings above, but which are important for the evaluation of the programme (e.g. time spent studying abroad).

6.2 Enter the addresses of the university, faculty, department etc. which may provide further information, their telephone numbers, email addresses, web addresses, etc., and the address of the ENIC/NARIC centre.

### **7 Certification of the supplement**

7.1 Enter the date of issue of the diploma supplement.

7.2 Enter the full name of the person authorised to sign the supplement.

7.3 Enter the official job title of the person authorised to sign the supplement.

7.4 Confirm the authenticity of the document by stamp.